

Form requesting of usage of "personal data" held by ANA

Request Date :
_____, _____, _____

Fill out the Form below and return to Personal Data Information Desk with documents required for confirmation of identification. (Postage is your responsibility.)
Please fill out all the items for column of information.

Personal Data Information Desk for usage request

<Matters related to ANA Mileage Club>
ANA Mileage Club
Personal Information Handling Desk
P.O.Box 20, Gate City Osaki Post Office, 141-8411

<Others>
All Nippon Airways Co., Ltd
Personal Information Handling Desk
Shiodome-city Center
1-5-2 Higashi-Shimbashi, Minato-ku, Tokyo, 105-7133

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Please note that this form is accepted only by mail.

Information to identify principal person for usage
(We may not be able to accept disclosure in case all column is not filled in.)

Last Name		Birth Date	Year	Mon	Day
First Name				,	,
Address					
	Zip Code				
Telephone	— —		*As we may call for identification, please fill in the phone available during day time.		
Documents to confirm identification of the principal	1.Driver's licence 2.Passport 3.Health insurance certificate 4.Basic resident register card with photo 5.Pension insurance booklet 6.Physical disability certificate 7.Foreign Resident Registration 8.Certificate of seal registration *Please note that copy of two documents from above should be enclosed with this form.				

Information of agent requesting usage
(Please fill in this column if request is not from the principal)

Last Name		Birth Date	Year	Mon	Day
First Name				,	,
Address					
	Zip Code				
Telephone	— —		*As we may call for identification, please fill in the phone available during day time.		
Relationship to the principal	1.A person with parental authority 2.Guardian 3.Agent 4.others ()				
Document to verify relationship to the principal	Authorization of agent, and 1.Person's family register 2.Guardian certificate				
Documents to confirm identification of agent	1.Driver's licence 2.Passport 3.Health insurance certificate 4.Basic resident register card with photo 5.Pension insurance booklet 6.Physical disability certificate 7.Foreign Resident Registration 8.Certificate of seal registration *Please note that copy of two documents from above should be enclosed with this form.				

Fee

500 yen (including tax) for each item (Please send postal money order issued by Japan Post.)

	Item	Details
Notice		

Handling of this usage request form
Personal data obtained in this form is only accepted for procedure of usage. We shall dispose this form and other related documents 1 month after our reply by appropriate method.

- Requests for usage may not be acknowledged for reasons below.
- Required item is missing.
 - Confirmation was not available.
 - Requested item was not eligible for usage of personal data.
 - To give serious impact to ANA's business operation.
 - If it is against other law.
 - If it is required to protect human life ,health, or property in cases where obtaining customer consent is difficult.

Official use by ANA

Acceptance date and time	Management representative validation space
Received on : Year Month Date Hour Minute	