

[ANA] Disclosure Request Form <For Residents in China>

Request Date: / /

<How to apply>

1. Print and fill out this form.
2. Please enter the necessary information in the URL below, and upload the application form and identification document entered in 1 to the attached file in the URL.

URL: <https://ana.force.com/zhcn/s/atmint-en>

Please be careful not to forget to fill in the required items in the bold frame.

* This application form is only accepted on the web.

Please note that we cannot accept reservations at ANA counter or on board.

Information for Identifying Person to Whom Disclosure Pertains

(Please fill out all items enclosed within the bold lines as there is a possibility that another person's personal information may be disclosed by mistake, etc.)

Last Name		Birth Date	Day	Month	Year
First Name			/	/	
Address	Zip Code				
Telephone	— —	*As we may call for identity verification, please fill in the daytime phone number.			
Documents to confirm identification of the principal	*Please note that copies of two documents from the below should be attached with this form. Photo ID is required as one of the documents. Examples 1. Passport 2. Health insurance card (masking insurance card numbers and identification symbols / numbers of insured individuals) 3. Basic resident registration card with photo 4. Pension book 5. Physical disability certificate 6. Resident card or Special permanent resident certificate 7. Certificate of seal registration 8. Individual Number Card (front page only) 9. identification card issued by the Chinese government				

Information on Person Requesting Disclosure

(Please fill this out only if the request is being made through a representative.)

Last Name		Birth Date	Day	Month	Year
First Name			/	/	
Address	Zip Code				
Telephone	— —	*As we may call for identity verification, please fill in the daytime phone number.			

Documents to Verify Identity of Person Requesting Disclosure (in the case of a representative)

Relationship to the individual	Document to verify relationship to the individual	Documents to Verify Identity of Person Requesting Disclosure
1.A person with parental authority	Person's family register	*Please note that copies of two documents from the below should be attached with this form. Photo ID is required as one of the documents. Examples 1. Passport 2. Health insurance card (masking insurance card numbers and identification symbols / numbers of insured individuals) 3. Basic resident registration card with photo 4. Pension book 5. Physical disability certificate 6. Resident card or Special permanent resident certificate 7. Certificate of seal registration 8. Individual Number Card (front page only) 9. identification card issued by the Chinese government
2.Guardian of an adult	Guardian certificate	
3.Representative ()	Letter of trust (Legal representatives shall provide certifying document)	

Details of Disclosure Request

Please make sure to fill in all necessary information to verify the details of the disclosure request.

Reservation and boarding information

If you request disclosure of your reservation and boarding information, please fill in the information below to verify your information. If you request disclosure of your reservation/boarding information for more than two flights, please provide your reservation/boarding information on a separate sheet and submit the request form with it. Please note that we may contact you if the scope of the request is broad.

- (1) ①Reservation name of passenger: _____
②Flight Number: NH _____ ③Date: ____ / ____ / ____ ④Sector: _____ ~
- (2) ①Reservation name of passenger: _____
②Flight Number: NH _____ ③Date: ____ / ____ / ____ ④Sector: _____ ~

Information related to ANA Mileage Club

ANA Number											
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Please specify the details of the information you are requesting to be disclosed. Please note that there will be a service charge per request for disclosure.

If the inquiry is regarding mileage accrual history, please note that we are able to verify transactions within the past 36 months.

Transaction History	Disclosure Topic	Details of your request
	(Ex.)Mileage Account History	Details of the miles accrued between MM/DD/20XX to MM/DD/20XX

Registered Information	Disclosure Topic	Details of your request
	(Ex.)Phone Number	Phone number registered with ANA Mileage Club

Others (In the case of disclosure requests other than the above, please describe the details.)

For general inquiries such as reviewing your reservation and/or boarding information, you can obtain more details free of charge on our website at www.ana.co.jp or from our ANA Call Centers. You can also review your registered ANA Mileage Club member information on the ANA website or at the telephone counter (ANA Mileage Club Service Center).

Handling of ANA disclosure request form

Documents obtained in connection with requests for disclosure will be handled only to the extent necessary to respond to requests for disclosure, etc., in accordance with the ANA Privacy Policy.

The ANA Privacy Policy can be found at the following link:

<https://www.ana.co.jp/wvs/privacy/e/ana.html>

If we decide not to disclose the requested information, we will notify you to that effect and the reason for the non-disclosure.

- Required item is missing.
- Verification is not possible.
- Item requested to be disclosed does not correspond to the retained data.
- Disclosure may have a serious impact on the proper performance of our business operations.
- Disclosure violates other laws.
- Life, health, property or other rights and interests of the individual or third parties may be harmed.

■For official use by ANA

Acceptance date and time	Received: Year_____ Month____ Date____ Time____:	Management representative validation	
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