



## Types of request to be handled

Circle the number for the type of requests to be handled and fill out details of changes, deletion and addition.

1 Change	Item	Details (Before Change)	Details (After Change)

2 Deletion	Item	Details

3 Addition	Item	Details

You may cancel, modify and change your reservation on our website at [www.ana.co.jp](http://www.ana.co.jp) or at our ANA Call Centers. You can also modify, delete and add your membership information on the same website/Call Centers for free of charge.

### Handling of this request form

The personal data obtained in this form is only taken for this request. We will dispose of this form and other related documents 24 months after our reply by an appropriate method.

### Denials for modification will be notified.

- Required item is missing.
- Confirmation if not available.
- Requested item was not eligible for modification of personal data.
- Modification has serious impact to ANA's business operation.
- Modification offends other laws.
- Life, health, property and other rights of the individual or third parties are affected.

■For official use by ANA

Acceptance date and time	Management representative validation
Received on : Year _____ Month _____ Date _____ Time _____ :	